Martyn's Law: What do I need to know?

Martyn's Law is about making sure that places and events are prepared for the unlikely event of a terrorist attack or serious security incident.
It is particularly relevant to larger events and places where 200 or more people may be present.
For most Grace Foundation staff, you do not need to become an expert in Martyn's Law or security. If you are working in a school, you should normally follow the school's procedures.

If you are organising an event

If you are organising an event in a school, church, community centre or another venue, there are a few simple things you need to know.

Before the event, make sure you know:
• **Who is in charge?**
Who is responsible for the venue and who would take the lead in an emergency?
• **How would we get people OUT?**
Know the evacuation arrangements and emergency exits.
• **How would we keep people IN and safe?**
Know whether the venue has lockdown or invacuation arrangements and what you would be expected to do.
• **How would we know what was happening?**
Understand how staff and guests would be given instructions during an emergency.
• **Does anyone need extra help?**
Consider children, vulnerable people and anyone who may need additional assistance in an emergency.

What do I need to do?

For an event in one of our **partner schools**, speak to the appropriate person in school and make sure you understand their arrangements. **We follow the school's procedures rather than creating our own.**
If you are using an **external venue**, ask the venue what their emergency arrangements are and who would take charge.
Make sure relevant Grace Foundation staff are **briefed before the event starts**. This does not need to be complicated: everyone simply needs to know what they would be expected to do.
Include any relevant emergency or security arrangements in your **event risk assessment**.

Remember

Know who is in charge.
Know how to get people OUT.
Know how to keep people IN and safe.
Know how you will receive instructions.
Know who might need extra help.

If you are organising a larger event and are unsure what you need to do, **speak to your Line Manager/Phil Miles, Health and Safety Lead before the event.**